



# Case Study: Developing Accounting Solutions and Systems for Large Construction Company

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# Handle It

Handle It is a full-service accounting firm providing everything from basic bookkeeping to tax preparation and advice. We go the extra mile to help you understand what your financial reports tell you about the health of your business; we take the confusion and fear out of accounting.

We care about your business like it is our own. With Handle It, you have a dedicated financial team working for you.

We are passionate about your organization's success.

We hope this case study provides insight into our process.

We welcome an opportunity to learn about your business and how Handle It might help you.

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## Developing Accounting Solutions and Systems

Large companies with many employees and purchases need specialized systems to track time and expenses correctly to maintain accurate financial records.

Contractors are a special category, they have to track time and expenses by their clients so they can accurately bill their clients.

There are many software options for Contractors and it is important they have technology that easily integrates with their accounting and bookkeeping software.

Handle It not only manages your bookkeeping and accounting, we can help you design customized protocols to streamline tracking payroll, expenses, and more.

Handle It was hired by a large contractor (34 Employees). The client needed a better system to track employee time for both payroll and for their own client billing.



The client had been using paper time cards to track employees and projects. The client's finance staff spent hours sorting through the daily time cards deciphering handwriting, inserting correct client names and then entering all of that into the accounting system to process payroll and invoices. It took 20 hours per week to manage the paper process.

Handle It helped the client and the finance staff set up TSheets. Handle It also helped roll out the use and procedures around TSheets to the whole staff. The TSheets systems were integrated with the accounting software as well.

## **Successes:**

- Integrating TSheets into the company's protocols

The finance staff went from 20 hours a week on payroll and invoicing to 1 hour. The client was able to bill more quickly and accurately, improving their clients' satisfaction.

Finally, the reduction in errors and increase in invoice processing provided the client with greater profits and more time to work on other business matters.

## **Challenges:**

- Time and Expense tracking for easier payroll management and client billing management